

A covering letter from the applicant introducing himself/herself, explaining the purpose, duration & itinerary of the visit in brief.

Original Passport valid for at least three months longer than the intended stay along with photocopies of the relevant pages (front, back and visas, if any). It is mandatory to have two blank pages opposite to each other. Passports valid for more than 10 years will not be accepted as the main required travel document.

One application form to be manually filled in Capital letter with complete details.

Two recent passport-size (35-40 mm in width) photographs in colour according to EU norms. The photographs must be: no more than 6 months old, close up of your head and top of your shoulders so that your face takes up 70-80% of the photograph in sharp focus and clear, photographs taken with a digital camera must be high quality colour and printed on photo-quality paper. It should be glued to the form and not stapled.

Confirmed onward/ return air ticket.

Proof of accommodation (confirmation of reservation of hotel / apartment).

Minors below 18 years travelling alone must submit the written consent of their parents or legal guardian not travelling.

Foreign nationals residing in India must submit valid permit to return to India.

Proof of sufficient funds to cover expenses while in Portugal is required. They can be:

Original Bank statement for last one year duly stamped and signed by the bank.

Copy Income Tax Returns for the last 3 years self/company.

Salary Slips (if employed).

Copy of Applicant's Pan Card.

Proof of occupation

Covering letter explaining the purpose of the visit with complete and full.

Overseas Medical Travel insurance valid for all Schengen-countries with a minimum coverage of 30,000 EURO. The insurance has to cover all risk e.g. accident, illness, etc. The policy has to clearly specify the period of validity and has to cover the date of arrival and departure has to be submitted in original along with a photocopy. Applicants may obtain Travel Insurance from any Schengen approved company.